



AGENDA BILL APPROVAL FORM

Agenda Subject: Annual On-Call Agreements		Date: November 24, 2009									
Department: Public Works	Attachments: None	Budget Impact: \$ 0									
Administrative Recommendation: City Council to approve Amendments to Annual On-Call Agreements for 2010.											
Background Summary: <p>The annual on-call agreements are used to supplement the City's staff resources or to perform specialized services not available within the City. Having these resources available provides the City with the flexibility to complete small tasks or projects in an efficient and timely manner as they are needed through out the year.</p> <p>Each Agreement is written to provide the total "Not to Exceed" amount for the year. Expenditure under each agreement is authorized by the City through a series of Task Orders. Each Task Order provides a specific Scope of Work, Schedule, and Budget for the consultant. In addition, the budget for each Task Order must be available in the City's budget either through professional services or project budgets prior to approval of the Task Order.</p> <p>For 2010, the City will execute time extension amendments for the majority of the existing On-Call Agreements as there is sufficient balance remaining in the current Agreements to carry-out anticipated 2010 work. The following Agreements, however, will also require the Amendments to incorporate additional monies for 2010. The total Agreement "Not to Exceed" amount after the amendments are shown below.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Annual On-Call Agreements</th> <th style="text-align: left; border-bottom: 1px solid black;">Professional Service</th> <th style="text-align: right; border-bottom: 1px solid black;">Total Not to Exceed Amount</th> </tr> </thead> <tbody> <tr> <td>AG-S-025 Eden Advanced Pest Tech.</td> <td>Monitoring Mosquito Larval Sites</td> <td style="text-align: right;">\$60,000</td> </tr> <tr> <td>AG-C-362 Brown & Caldwell</td> <td>Storm & Sewer Utility Modeling Support</td> <td style="text-align: right;">\$50,000</td> </tr> </tbody> </table> <p>W1207-5 A3.16.9</p>			Annual On-Call Agreements	Professional Service	Total Not to Exceed Amount	AG-S-025 Eden Advanced Pest Tech.	Monitoring Mosquito Larval Sites	\$60,000	AG-C-362 Brown & Caldwell	Storm & Sewer Utility Modeling Support	\$50,000
Annual On-Call Agreements	Professional Service	Total Not to Exceed Amount									
AG-S-025 Eden Advanced Pest Tech.	Monitoring Mosquito Larval Sites	\$60,000									
AG-C-362 Brown & Caldwell	Storm & Sewer Utility Modeling Support	\$50,000									
Reviewed by Council & Committees: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Arts Commission <input type="checkbox"/> Airport <input type="checkbox"/> Hearing Examiner <input type="checkbox"/> Human Services <input type="checkbox"/> Park Board <input type="checkbox"/> Planning Comm. </div> <div style="width: 45%;"> COUNCIL COMMITTEES: <input type="checkbox"/> Finance <input type="checkbox"/> Municipal Serv. <input type="checkbox"/> Planning & CD <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Other _____ </div> </div>		Reviewed by Departments & Divisions: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Building <input type="checkbox"/> Cemetery <input type="checkbox"/> Finance <input type="checkbox"/> Fire <input type="checkbox"/> Human Resources <input type="checkbox"/> Legal </div> <div style="width: 45%;"> <input type="checkbox"/> M&O <input type="checkbox"/> Mayor <input type="checkbox"/> Parks <input type="checkbox"/> Planning <input type="checkbox"/> Police <input checked="" type="checkbox"/> Public Works </div> </div>									
Action: Committee Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Council Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Referred to _____ Until ____/____/____ Tabled _____ Until ____/____/____ <div style="text-align: right;">Call for Public Hearing ____/____/____</div>											
Councilmember: Wagner		Staff: Dowdy									
Meeting Date: December 7, 2009		Item Number: V.C.2									